

Sexual Violence & Sexual Misconduct Policy

Any form of sexual violence or sexual misconduct is **UNACCEPTABLE CONDUCT** and **WILL NOT BE TOLERATED**.

Included sexual harassment of any form including cyber-harassment and sexual violence (rape, sexual exhibitionism, voyeurism, going beyond boundaries of consent, video/audio taping or viewing of any sexual content).

Sexual Violence, Stalking, Domestic Violence, & Dating Violence

Definitions

Sexual violence is any sexual act that is perpetrated against someone's will. It encompasses a range of offenses, including a completed nonconsensual sex act (i.e., rape), an attempted nonconsensual sex act, abusive sexual contact (i.e., unwanted touching), and non-contact sexual abuse (e.g., threatened sexual violence, exhibitionism, verbal sexual harassment).

Stalking means “engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his/her safety or the safety of others; or suffer substantial emotional distress.”

Domestic Violence means a “felony or misdemeanor crime of violence committed by a current or former spouse or intimate partner of the victim, a person with whom the victim shares a child in common, a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies (under Violence Against Women Act-VAWA), or any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction.”

Dating Violence means “violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: the length of the relationship; the type of the relationship; and the frequency of interaction between the persons involved in the relationship.”

Victim’s Procedures

Victims of sexual assault or any forms of sexual misconduct regardless of where the incident occurs are strongly encouraged to report the incident to our Librarian, Emily Ottinger at (765) 724-4581 and 911 for the police. It is important to preserve physical evidence that may be needed for investigation and prosecution: the victim should not change clothes or otherwise cleanse her/himself before going to a hospital. If the victim is reluctant to contact the police initially, he/she should still seek treatment at a hospital to preserve evidence and address any health concerns. If you choose, Emily will contact the local police and/or call Charles Gerber, the school counselor for guidance and an appointment. Christian Counseling Services - Charles Gerber’s office number is (765) 289-1631

If the accused is an employee or student, the victim will need to write out exactly what occurred and turn into Emily Ottinger. This information will be given to the owners, Herbert & Ruthann Hobbs. The owners will meet with the victim and discuss the incident and proceed with the process. They will then meet with the accused to discuss the written incident and give him/her a written notice stating not to have any contact with the victim. If the victim and the accused are both students and in the same class one will be moved to the other class days. If the accused is an employee, the employee will not be able to work during the days the student is in class or if the victim is another employee, the accused

will be put on leave. If the accused is proved to be guilty, he/she will be dropped from the program and will not be allowed to return in the future or terminated from their employment. The owners will meet with the Board of Directors without providing names of all involved in the incident. Anyone involved in this incident are eligible to attend said meeting if they choose. The victim and accused will simultaneously have a letter of resolution within 3 business days after this meeting.

If the accused is found guilty and is dropped or terminated and they return to any school property, the police will be notified immediately.

Protection or Restraining Order

Protection orders, sometimes called restraining orders or stay away orders, are a mechanism where a victim can petition the court for protection from a perpetrator, as well as establish custody and visitation guidelines and provide for other forms of economic security, like rent or mortgage payments, which last for the duration of the order. Protection orders may also issue in criminal cases as a condition of probation or condition of release particularly in a domestic violence, sexual violence, dating violence, or stalking related crime.

Alexandria School of Scientific Therapeutics, Inc. recognizes that a victim of violence may seek an order of protection, or may receive a restraining order, as part of his or her efforts to become safe and as part of his/her school/workplace safety plan. We recognize that the school/workplace may or may not be included on an order as a location from which a perpetrator must remain away. If an student/employee chooses to disclose the existence of a protection or restraining order to us we will, wherever possible, assist the student/employee to enforce his/her order, assist student/employee in gathering documentation from the school/workplace, such as emails or voice messages, that could support the student's/employee's efforts in the justice system or otherwise to obtain or maintain safety from a perpetrator.

Self-Defense Class

The Alexandria School of Scientific Therapeutics, Inc. includes in their curriculum a self-defense class for all students. This class includes valuable information on prevention and awareness against sexual violence. This class is offered to current students and employees.